



INFORMATION SHEET ELECTION OF THE 2023 EXECUTIVE OFFICERS & ORDINARY COMMITTEE MEMBERS

1. Vacancies

- 1.1. All Executive Officer positions, comprising President, Vice-President, Secretary and Treasurer fall vacant.
- 1.2. 13 Ordinary Committee member positions fall vacant.

2. Eligibility Criteria

2.1. Any person who complies with the following eligibility criteria may nominate themselves as a candidate for election to the position of an Executive Officer (President, Vice President, Secretary or Treasurer):

- (a) All Executive Officers must be a current member of WIRV for the 2023 year.
- (b) An Executive Officer may not hold the same Executive Office position for more than two consecutive terms.
- (c) The number of Executive Officers who are, as at the date of nomination, employed by the same organisation shall not exceed one.

2.2. Any person who complies with the following eligibility criteria may nominate themselves as a candidate for election to the position of Ordinary Committee member:

- (a) All Ordinary Committee Members must be a current member of WIRV for the 2023 year.
- (b) The number of Ordinary Members of the Committee who are, as at the date of nomination, employed by the same organisation shall not exceed one, unless otherwise determined by the President in her discretion.

3. Nominations

3.1. Nominations must be made in the form **attached** to the AGM notice and be received by the Secretary at secretary@wirv.com.au by 22 March 2023.

4. Need for Ballot

4.1. In the event that only one nomination for President is received, that person will be President. If there is more than one nomination for President, a ballot will be held at the AGM.

4.2. In the event that only one nomination for Vice-President is received, that person will be Vice-President. If there is more than one nomination for Vice-President, a ballot will be held at the AGM.

4.3. In the event that only one nomination for Secretary is received, that person will be Secretary. If there is more than one nomination for Secretary, a ballot will be held at the AGM.

4.4. In the event that only one nomination for Treasurer is received, that person will be Treasurer. If there is more than one nomination for Treasurer, a ballot will be held at the AGM.

4.5. If the number of nominations for Ordinary Committee Members does not exceed the vacancies, all nominees will be Ordinary Committee Members. If the number of nominations for Ordinary Committee Members exceeds the vacancies, a ballot will be held at the AGM.

4.6. If insufficient nominations are received for any of the President, Vice-President, Secretary or Treasurer positions, further nominations will be accepted at the AGM for the remaining vacancies. If nominations for the remaining vacancies exceed the available positions, a ballot will be held at the AGM.

4.7. If insufficient nominations are received for Ordinary Committee Member positions, those persons nominated will stand elected and further nominations will be accepted at the AGM for the remaining vacancies. If nominations for the remaining vacancies exceed the available positions, a ballot will be held at the AGM.

5. **Ballot Procedures**

5.1. If nominations received by 22 March 2023 are less than the available positions for Executive Officers:

- (a) The Chairperson will declare which candidates have been elected to each position;
- (b) Nominations for vacant positions will be called at the AGM and if the number of nominees exceeds the vacancies remaining, a ballot will be conducted in accordance with the procedure referred to in paragraph 5.3.

5.2. If nominations received by 22 March 2023 are less than the available positions for Ordinary Committee Members:

- (a) The Chairperson will declare which candidates have been elected to each position;
- (b) Nominations for vacant positions will be called at the AGM and if the number of nominees exceeds the vacancies remaining, a ballot will be conducted in accordance with the procedure referred to in paragraph 5.3.

5.3. If a ballot is necessary at the AGM, it will be conducted as follows:

- (a) The Chairperson of the AGM will appoint a member to act as returning officer to conduct the ballot. The returning officer may not be a member nominated for the vacant position.
- (b) Before the ballot is taken, each candidate may make a speech not exceeding five minutes in support of their election.
- (c) The election will be by ballot.

- (d) Each member in attendance at the AGM and each proxy appointed by a member will be entitled to one vote.
- (e) The returning officer will declare elected the candidate who receives the most votes.
- (f) If two or more candidates receive the most votes, either:
 - (i) a further election will be conducted to determine which of those two candidates; or
 - (ii) with the agreement of those candidates, the returning officer may decide by lot which of them is to be elected

6. **Announcement of Result**

6.1. The 2023 Executive Officers and the composition of the 2023 Committee will be announced either at the AGM or notified on the WIRV website as the case may be.